

1900 City Park Drive, Suite 204
Ottawa, ON K1J 1A3
Tel: 613.747.6784
Fax: 613.747.6519
Toll Free: 1.866.902.5446
www.champlainhin.on.ca

1900, promenade City Park, bureau 204
Ottawa, ON K1J 1A3
Téléphone : 613 747-6784
Sans frais : 1 866 902-5446
Télécopieur : 613 747-6519
www.rliisschamplain.on.ca

Approved Minutes

Champlain LHIN Board

January 28, 2015 - 1:00 p.m.

Champlain LHIN Office, 1900 City Park Drive, Suite 500, Ottawa ON

Board Members in Attendance: Jocelyne Beauchamp (Acting Chair), David Somppi, Alexa Brewer, Marie Biron, Elaine Ashfield, Randy Reid.

Regrets: Yvonne Boyer.

Staff Members in Attendance: Chantale LeClerc (CEO), Maureen Taylor-Greenly, Cal Martell, Elaine Medline, Brian Schnarch, Christine Gagné-Rodger.

Guests:

Wanda MacDonald, Chief Executive Officer, Pinecrest-Queensway Community Health Centre

Jacqueline Roy, Program Manager, Ottawa Public Health

Valerie Bishop-de Young, Executive Director, VHA Health & Home Support and Chair of the Champlain Community Support Network

Jane Adams, Project Manager, Champlain Falls Prevention Project, Regional Geriatric Program of Eastern Ontario

One Minute of Reflection / Silence

Welcome & Introductions

The meeting is called to order at 1:00 p.m.

One minute of silence is observed. Jocelyne Beauchamp asks members of the public to introduce themselves.

Jocelyne Beauchamp welcomes observers in both official languages and reminds them about the rules of engagement of our public board meeting. Also, observers are reminded of the twenty-minute scheduled break during the meeting, providing members of the public and Board Directors time to engage with each other and for Board Directors to answer questions.

3. Declaration of Conflict of Interest:

- D. Somppi declares a possible conflict of interest regarding Pricewaterhouse Coopers.

4. Approval of Agenda

ADDITION:

- It is noted that the CEO will table the Declaration of Compliance for the third quarter after her monthly report to the Board.

There being no amendment, the Board approves the agenda as amended.

MOVED: Marie Biron / SECONDED: Elaine Ashfield
All in Favour
Carried

5. Approval of Consent Agenda:

There being no request submitted by the Board to remove items from the consent agenda and no question previously expressed regarding the following:

- Approval of Board Meeting Minutes: November 26, 2014
- Approval of Board Meeting Minutes: January 14, 2015

MOTION:

That the Champlain LHIN Board of Directors approves the items listed under the consent agenda as distributed:

MOVED: Randy Reid / SECONDED: Alexa Brewer
All in favour
Carried

6 Strategic Priorities

6.1 Performance Scorecard: Second Quarter

1:05-1:40 Brian Schnarch, Director of System Performance and Analysis at the Champlain LHIN, presents the performance report for the second quarter ([see report and slides posted on our website](#)). Overall, the Champlain LHIN has shown positive performance on several indicators. The presentation focuses on some of these positive performance indicators: Hip and knee replacements, CT scan, patients in acute hospital beds needed other care, alternate level of care days, and early elective low-risk repeat Caesarian-sections. The next item on today's agenda will focus on falls related indicators and the work in progress to improve these indicators. The next issue of the scorecard will be presented to the Board in April 2015.

During the question period, clarification is requested regarding data availability/delay, more precisely regarding LHIN operations data. LHIN staff will follow up and report back to the Board. **ACTION: Brian Schnarch.** Clarification is also provided that any new MRI machines coming on-line will be part of the regional program and centralized intake.

A request is made to include, in the next scorecard presentation, a focus on indicators we are meeting, but for which we would like to achieve better results. **ACTION: Brian Schnarch.**

Clarification is provided that the impact of Health System Funding Reform (HSFR) on the MRI indicator is part of the discussion at the MRI steering committee level.

As it relates to ALC target, information is provided as to how the reduction of alternate level of care has positively affected resources in the system, i.e. the long-term care wait list is shorter and length of stay in long-term care homes is shorter by 4 months.

6.2 Update on Champlain Strategy to Prevent Falls in Seniors

1:40 – 2:10 Christine Gagné-Rodger, Senior Integration Specialist at the Champlain LHIN, provides an introduction and presents guest speakers: Wanda MacDonald, Chief Executive Officer, Pinecrest-Queensway Community Health Centre, Jacqueline Roy, Program Manager, Ottawa Public Health and Jane Adams, Project Manager, Champlain Falls Prevention Project, Regional Geriatric Program of Eastern Ontario ([see documents and slides posted on our website](#)). The Champlain LHIN Regional Falls Prevention Strategy aims to reduce falls and impact of falls on older adults. It is an evidence-based approach and its strategic framework is built on knowledge and capacity across all sectors. The strategy supports a system change approach involving all sector of health service provision, identifying root causes of falls and guiding intervention based on seniors' needs.

During the question period, clarification is provided regarding the importance of early detection and identification of root causes of falls as early as possible. It is confirmed that learning modules developed by Public Health Units in Champlain include training of personal support workers, as well as volunteers in the community, on the risks of falls and fall prevention.

6.3 Generative Discussion: Falls Prevention

2:10 – 2:40 Chantale LeClerc, CEO of the Champlain LHIN, provides an introduction for the generative discussion.

Following the overview of the second quarter's results on our key performance indicators linked to falls, and the presentation outlining the progress to date to implement an integrated falls prevention strategy across our region, the Board is asked to discuss the approach to falls prevention and provide input to further inform the ongoing strategy. Chantale LeClerc introduces the participants attending the Board meeting who may be able to contribute to today's conversation. Relevant points of the discussion are noted:

- Discussion begins with various methods that could be applied in our region to best communicate the preventative message and how to share tools that are part of the strategy. The communication strategy should also look at barriers to communicate with people in rural areas that are more isolated.
- The role of the Champlain LHIN will be to ensure a successful dissemination of the strategy in partnership with Public Health Departments in Champlain. The main focus of the campaign will target seniors' residences as well as the primary care sector. Social media will be used to reach out to people at large. Another avenue will

be to disseminate the algorithm and the assessment tool through health service providers in Champlain who will then share with their clients, as well as use the tool themselves to identify clients in need and make referrals when necessary.

- During the discussion information is exchanged between the Board and health services providers regarding system capacity, patient transitions and other challenges.
- Long term care homes representatives share their experience regarding falls prevention and challenges as they relate to the ratio of worker to patients, the physical environment factors, etc. An update is provided regarding the LHIN's work with the long-term care sector and the recent addition of the long term care network to the Regional Falls Steering Committee to ensure a consistent approach across sectors.

Chantale LeClerc and the Board acknowledge guest presenters and community partners from various sectors for their participation in the generative discussion.

2:40–3:00

B R E A K

6.4 Update Community Support Services Sector Alignment Strategy

- 3:05 – 3:45 Cal Martel, Senior Director, Health System Integration at the Champlain LHIN, and Valerie Bishop-de Young, Executive Director, VHA Health & Home Support and Chair of the Champlain Community Support Network present an update on the strategic directions of the Champlain Community Support Services Network ([see documents and slides posted on our website](#)). The Network's proposed plan will improve and strengthen access to community support services across the region.

The Champlain Community Support Network is an advisory body to the LHIN that promotes and facilitates integration initiatives among all service providers in order to achieve a consistent and efficient system for the delivery of support services. The community support services sector in Champlain serves over 50,000 clients a year with paid staff and over 8,500 volunteers. It is reported that agencies are working together more than ever before to improve navigation and increase efficiency. It is also noted that as a result of the work accomplished over the past year around data harmonization, the Champlain LHIN Community Support Sector has the most accurate service dataset in the province.

The Board commends the Network for its accomplishments. During the question period, queries are addressed regarding the ability for agencies to share information; regarding the number of clients served and regarding expectations placed on volunteers, as well as the need for consistent training to be provided to this group.

MOTION:

That the Champlain LHIN Board of Directors endorses the strategic plan for the Champlain Community Services Network 2014-17 as distributed:

MOVED: Marie Biron / SECONDED: David Somppi
All in Favour
Carried

7 Reports

7.1 Update on Health System Funding Reform

3:45 – 4:15 Maureen Taylor-Greenly, Senior Director, Health System Performance at the Champlain LHIN, gives an update on Health System Funding Reform since the Board Education Session held last fall regarding (HSFR) ([see slides posted on our website](#)). The implementation of the funding reform continues. The reform is moving to a funding approach that is evidence-based with incentives to deliver high quality care based on: best available evidence and best practices; the needs of the population served; services delivered and; number of patients. For the moment, small hospitals remain out of this process, but CCAC is included in the reform. Since last fall, the Champlain LHIN continued to engage with various provider groups to analyze the local impacts related to the implementation, as well as participated in key provincial committees and Ministry engagement sessions. In addition, the Champlain LHIN issued a call for proposals to HSFR organizations to help implement the funding model in their agencies.

A suggestion is made for the Champlain LHIN Board Directors to engage with hospital boards during the course of the coming year (at AGMs or other visits) and query hospital board members regarding the deployment of their quality based procedures, committee, or regarding their strategic objectives that may have been affected by HSFR, etc.

During the question period, clarification is provided that it is too early to know the impact of HSFR implementation on the system, in our region or at the provincial level.

7.2 Committee Report: Governance Committee (meeting of January 14, 2015)

4:15-4:17 Randy Reid, Chair of the committee, presents a verbal summary of the last meeting ([draft minutes are included in the board package posted on our website](#)). One highlight mentioned is the work underway to update orientation materials for new board members. The Governance Committee also assigned mentorship responsibilities to the committee chairs for new members appointed to their committee. The annual review is underway for the Board and its Committees. Revised terms of references, work plans and annual reports will be tabled at the Board meeting of March 25, 2015.

7.3 Committee Report: Community Nominations

4:17-4:19 Alexa Brewer, Chair of the committee, presents a verbal summary of the last meeting ([draft minutes are included in the board package posted on our website](#)). The meeting of January 14, 2015 was held in-camera, but information was shared in the public domain and is reiterated: Following the report of the Community Nominations Committee, the Board agreed with the proposed recommendations relating to the Board Director vacancy. These recommendations were communicated to the Minister of Health and Long Term Care.

7.4 Acting Chair's Verbal Report

4:18-4:22 Jocelyne Beauchamp provides a verbal report on the activities that have taken place since the last Board meeting:

- LHIN Leadership Council with the Minister and Deputy Minister took place January 22 and 23. The Minister remains very supportive of the LHINs and would like to ensure LHINs have all necessary tools to do their work.
- The Standing Committee overseeing the LHSIA review will likely resume its work.
- Correspondence was sent to the Minister regarding the completion of the Board's performance evaluation for fiscal year 2013-14.
- The Chair was saddened to receive the resignation of Yvonne Boyer from the LHIN Board. The Community Nominations Committee will reconvene to address this vacancy.
- One motion is tabled by the Acting Board Chair. It comes from the Leadership Council, asking LHIN Boards to confirm their agreement to strike a working group to negotiate, on behalf of all LHINs, the renewal of the Ministry LHIN Performance Agreement (MLPA).

MOTION:

The Champlain Board hereby authorizes the LHIN Leadership Council, through a small Work Group with representation from LHIN CEOs and Board Chairs, to act on behalf of the LHIN to coordinate and manage the negotiation process for the renewal of the LHIN-Ministry Performance Agreement for 2015/16.

MOVED: Randy Reid / SECONDED: Alexa Brewer

All in favour

Carried

7.5 CEO's Report and Declaration of Compliance for Q3

4:22-4:30 Chantale LeClerc tables her monthly report previously distributed to the Board. She answers questions and reports on some more recent activities:

- The Board commends Chantale LeClerc and LHIN staff on the quality and the amount of work accomplished.
- Health Links: Following questions related to certain Health Links, Chantale LeClerc proposes to schedule an update for the Board at a future Board meeting. **ACTION: Chantale LeClerc**
- Orleans Health Hub: Details are shared regarding the work in progress since the Champlain LHIN and Montfort Hospital met with the Ministry last December. The functional plan is currently being developed to align with provincial requirements.

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• **MOTION:**

That the Board of Directors approves the CEO monthly report for the period of November 15, 2014 to January 16, 2015 as presented.

MOVED: David Somppi / SECONDED: Marie Biron

All in favour

Carried

Chantale LeClerc reads the declaration of compliance for the third quarter of 2014-15 and points to the ongoing two exceptions. These exceptions relate to our lease and insurance.

MOTION:

That the Board of Directors approves the declaration of compliance for Q3 as presented

MOVED: Randy Reid / SECONDED: Marie Biron

All in favour

Carried

10

MOTION TO MOVE IN CAMERA:

4:30-5:10

THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"

X Personal or public interest

To address the following items:

- To approve confidential minutes (November 26, 2014)
- To receive confidential information from the Acting Chair's monthly report
- To receive confidential information from the CEO's monthly report

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc
Sylvie Bleau
Maureen Taylor-Greenly
Cal Martell
Elaine Medline
Carole Ouellette

MOVED: Elaine Ashfield / SECONDED: Alexa Brewer

All in Favour

Carried

The Chair has no issue to report in the public meeting regarding business conducted during the in-camera session and the Board agrees with the business conducted and information received. The Board also agrees that it is in the best interest of the Champlain LHIN that the remainder of the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

11

Meeting Evaluation & Conclusion

Board Directors are reminded to complete and return their evaluation form.

There being no further business the meeting is adjourned at 5:10 p.m.

MOVED: Elaine Ashfield

All in favour

Carried

Jocelyne Beauchamp
Acting Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network